



Board of Chosen Freeholders

REGULAR MEETING MINUTES

July 18, 2018

6:30 PM

Lower Alloways Creek Township Municipal Building
501 Locust Avenue, Hancock's Bridge, New Jersey, 08079

- I. **Call to Order** - Director DeCastro called the meeting to order at 6:31PM.
- II. **Invocation** - Director DeCastro called upon Deputy Director Hassler to provide the invocation.
- III. **Pledge of Allegiance** - Director DeCastro called upon Freeholder Griscom who provided the invocation.
- IV. **Statement Regarding Open Public Meetings Act**

Clerk of the Board, Brenda Banks, stated that adequate notice pursuant to the Open Public Meetings Act has been given of this meeting by:

1. By forwarding notice to the South Jersey Times and Elmer Times Co.; and
2. By posting notice on the bulletin board in the Salem County Courthouse, Fifth Street Complex; and
3. By filing notice in the Offices of the Salem County Clerk and the Clerk of the Board all having been done at least 48 hours in advance.

V. Attendance Roll Call

Quorum was established.

Freeholder	Present	Absent
Freeholder Lee Ware	X	
Deputy Director Charles Hassler	X	
Freeholder Benjamin Laury	X	
Freeholder Scott Griscom	X	
Director Melissa DeCastro	X	

VI. Minutes

Motion was made by Deputy Director Hassler to dispense with the reading of the minutes of the June 20, 2018 Regular Meeting. Minutes are to be received, approved, and recorded in the Minute Book. Motion was seconded. No discussion followed, motion carried.

Roll Call

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

VII. Special Recognition - No special recognitions.

VIII. Presentation - No presentations.

IX. Waiver of the Rules - There was one waiver of the rules. There was a motion and a second to add Resolution 2018-243 to the agenda, no discussion followed. Motion carried by a roll call vote.

A12. Resolution Authorizing Execution of a Collective Bargaining Agreement Between the County of Salem and the Sheriff of the County of Salem and Salem County Superior Officers Association Covering Salem County Sheriff's Officers January 1, 2018 to December 31, 2021

Roll Call

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

X. Correspondence:

Roll Call

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware						
Deputy Director Charles Hassler						
Freeholder Benjamin Laury						
Freeholder Scott Griscom						
Director Melissa DeCastro						

A. General:

1. Letter from State of New Jersey Department of Transportation regarding Transportation Trust Fund Project – spending status.
2. Letter from NJ Senate and General Assembly regarding Salem County Freeholders Resolution in support of Senate bill 2313 and Assembly bill 3724, which establishes the zero emission certificate program.
3. Resolution requesting “Equal Share” Funding Allocation for Monmouth County Workforce Development.
4. Letter from Michael Mulligan, County Counsel regarding \$2,600,000 County of Salem, New Jersey, County College Bonds (Chapter 12), Series 2018.
5. Letter from Michael Mulligan, County Counsel, regarding \$10,531,000 County of Salem, New Jersey, Bond Anticipation Notes of 2018, Series A.
6. Morris County Board of Chosen Freeholders letter and adopted Resolution regarding Assembly Bill No. A3378 and companion Senate Bill No. S1858 making permanent the 2% cap on base salary increases in interest arbitration awards and various changes to the State's interest arbitration procedures for settling contractual impasses between public employers and their police and fire departments.

B. Committee/ Commission Minutes and Reports:

1. Salem County Tourism Advisory Council meeting notes, May 15, 2018
2. Salem County Improvement Authority Meeting Minutes for May 10, 2018

3. Pollution Control Financing Authority of Salem County regular meeting minutes from the April 3, 2018 and June 12, 2018 meetings
4. Public Works Committee June 12, 2018 meeting minutes
5. Salem County Cultural and Heritage Commission June 7, 2018 meeting minutes

Motion was made to accept and file the correspondence, as well as the committee/ commission minutes and reports are made a part of the minutes. No discussion followed. Motion Carried.

Roll Call

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XI. Payment of Bills and Claims

Motion was made that all bills and claims, when audited and properly signed, be paid and charged to their respective accounts. No discussion followed. Motion Carried.

Roll Call

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

XII. Treasurer's Report – No Treasurer's Report.

XIII. Resolutions:

Director DeCastro asked if any Freeholder wanted Resolutions read separately. No requests were made. Director DeCastro asked Clerk of the Board Banks to read the Resolution Titles.

A. ADMINISTRATIVE COMMITTEE – DeCastro, Hassler

Resolution 2018-232: Resolution Declaring an Emergency to Permit Imminent Acquisition of Goods or Performance of Services to Remove an Unknown Underground Storage Tank Associated with the County Aide Project 2015 (Pedricktown)

Resolution 2018-233: Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (NJ Department of Military and Veterans Affairs)

Resolution 2018-234: Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (Salem County Improvement Authority Clean Communities)

Resolution 2018-235: Resolution Approving Change Order No. 1 for County Engineer Professional Services Contract (Murphy's Dam Bridge)

Resolution 2018-236: Resolution Approving Change Order No. 2 for the County Engineer Professional Services Contract (Centerton Bridge)

Resolution 2018-237: Resolution Amending the County of Salem's Community Bus Service Substance Abuse Policy for Safety Sensitive Employees in Transit

Resolution 2018-238: Resolution Authorizing Memorandum of Understanding with Atlantic City Electric – Nunc Pro Tunc

Resolution 2018-239: Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (Municipal Alliance to Prevent Alcohol and Drug Abuse)

Resolution 2018-240: Resolution Appointing Members to the Salem County Information Technology Committee

Resolution 2018-241: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (received revenue for Fam Tour 2018)

Resolution 2018-242: Resolution Providing for the Insertion of any Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87 Chapter 159, P.L. 1948 (Victims of Crimes Act – VCS-60-15)

Resolution 2018-243: Resolution Authorizing Execution of a Collective Bargaining Agreement Between the County of Salem and the Sheriff of the County of Salem and Salem County Superior Officers Association Covering Salem County Sheriff's Officers January 1, 2018 to December 31, 2021 (Waiver of the Rules)

Motion was made and seconded. No discussion followed. Motion carried.

Roll Call

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

B. AGRICULTURAL/ TOURISM COMMITTEE – Ware, Laury

Resolution 2018-244: Resolution Authorizing the Proposed Acquisition of a Development Easement on Mary Louise Morda Farm, Pilesgrove Township

Resolution 2018-245: Resolution Authorizing the Proposed Acquisition of a Development Easement on Kelly Farm, Pilesgrove Township

Resolution 2018-246: Resolution Authorizing the Proposed Acquisition of a Development Easement on Kurt and Donna Sickler Farm, Alloway Township

Resolution 2018-247: Resolution Authorizing the Proposed Acquisition of a Development Easement on Dare Farm Upper Pittsgrove Township

Motion was made and seconded. No discussion followed. Motion carried.

Roll Call

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware	X		X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

C. ECONOMIC DEVELOPMENT/ PUBLIC WORKS COMMITTEE – Hassler, Griscom

Resolution 2018-248: Resolution Approving the Execution of Change Order #2- Final Replacement of Palatine Culvert, County Bridge #1701-227 on Lower Mill Road Over a Tributary to Palatine Lake, Pittsgrove Township, for the County of Salem

Resolution 2018-249: Resolution Renewing a contract for Furnishing and Delivering Standard High Performance Cold Patch for the County Salem and the Members of the Salem County Cooperative Pricing System Identifier Number 75-SCCP

Resolution 2018-250: Resolution Awarding a Contract for the Salem Branch Short Line Railroad, Phase 8, Railroad Rehabilitation, Mile Post 17.11 to Mile Post 17.61, in the Borough of Woodstown, County of Salem, NJDOT Grant #7115325

Resolution 2018-251: Resolution Approving the Execution of Change Order #2 Removal of Beam Guide Rail and Installation of Beam Guide Rail at Various Locations throughout the County of Salem, 3rd Year Option

Resolution 2018-252: Resolution to Approve Elmer Fire Department Application for Motorist Solicitation Pursuant to Resolution No. 98-115

Motion was made and seconded. Freeholder Griscom asked if the Resolution 2018-250 was for the last phase of the project. Deputy Director Hassler indicated he will verify and get back to him. Deputy Director Hassler indicated he plans to take a ride and Freeholder Griscom asked to join him. That will be scheduled at a later date. No further discussion. Motion carried.

Roll Call

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom		X	X			
Director Melissa DeCastro			X			

D. HEALTH/ HUMAN SERVICES/ EDUCATION COMMITTEE – Laury, DeCastro

Resolution 2018-253: Resolution Executing and Accepting a Grant from the Salem Health and Wellness Foundation for the 2018 Healthy Salem- Healthy Body Grant

Resolution 2018-254: Resolution Approving Change Order Number 001 for Meals on Wheels of Salem County

Resolution 2018-255: Resolution Authorizing Contracts for the Grant Administration of the Alliance to Prevent Alcoholism and Drug Abuse for the Fiscal Year 2017-2018

Resolution 2018-256: Resolution Appointing Member to the Board of Education of the Special Services School District and the Vocational School District of the County of Salem

Director DeCastro asked that Resolution 2018-253 be read separately. Motion was made. Direction DeCastro indicated she will be voting no as she has went on record of the issues with Health and Wellness funding. Freeholder Laury congratulated Linwood Donelson for his service on the Salem County Vo-Technical and Special Services School Board. No further discussion. Motion Carried.

Roll Call (Resolution 2018-256)

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler	X		X			
Freeholder Benjamin Laury		X	X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro				X		

There was a Motion made and seconded for the remainder of resolutions. No discussion followed. Motion carried.

Roll Call

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom			X			
Director Melissa DeCastro			X			

E. PUBLIC SAFETY COMMITTEE – Griscom, Ware

Resolution 2018-257: Resolution Authorizing a Shared Services Agreement between the County of Salem and the Salem County Vocational Technical Schools (Adult Basic Education)

Motion was made and seconded. No discussion followed. Motion carried.

Roll Call

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware		X	X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury			X			
Freeholder Scott Griscom	X		X			
Director Melissa DeCastro			X			

IX. Freeholder Old Business – No old business.

X. Freeholder New Business – Deputy Director Hassler stated he and Freeholder Ware have been in Elsinboro for the Sleuth Gate that broke open. They have divers coming in tomorrow to fix it.

County Counsel stated to the board they are in violation of the state statute which requires a CFO or Temporary CFO be appointed.

Director DeCastro shared that the Freeholders were at the Veterans Cemetery twice today regarding the unveiling of the new Veteran Cemetery signs.

XI. Freeholder Public Announcements

Freeholder Ware announced: Summer Concerts are being held on Thursday evenings in Salem City 7:00 PM – 9:00 PM and Woodstown Rotary concerts at 6:00 PM in Marlton Park, unless inclement weather they will be held at the Vo-Tech School.

Discover the Road Less Traveled is in full swing and August 10 there is the Oakwood Summer Theater, County Fair and the Cowntown Rodeo.

The Agricultural Department will have a meeting to discuss Dave Lee's retirement and another meeting with Rutgers and the Agricultural Committee to give a recommendation for replacement.

Freeholder Griscom announced the Veterans Cemetery held their sign unveiling at the Cemetery. The funding came from contributions and without any taxpayer money. Our County has shown that they support our Veterans. The Veteran Service Medal Ceremony will be held on November 1, 6:00 PM at Salem Community College. Applications are available through the Veterans Affairs Office.

Freeholder Laury announced the new Commissioner of Department of Health and Human Services, Dr. Shereef Elnahal, made Salem County his first visit. He and Director DeCastro attended.

The First Wednesday Luncheons for seniors and those with disabilities are held at the old Queen Apostles Hall in Pennsville.

The Walk n' Talks are held on Tuesdays and Thursdays at various locations. The Farm Market Vouchers and free fans are being given out to those that qualify. The next distribution is July 25 at the Carney's Point Township building and the Salem County Old Courthouse both from 9:00 AM – 11:30 AM.

The Matter of Balance classes will be held in October. There are eight sessions and will be from 1:00 PM – 3:00 PM.

We are blessed to have a fair in our County and it will run from August 7 – 10. The Health Department will have free lead screenings for Ages 17 and under by our Nursing Division. This is important to the health and future of our children.

Freeholder DeCastro agreed with Freeholder Laury and added we were thankful and blessed Salem was chosen by Dr. Elnahal as the first County to visit and stated he formally worked with the Veterans Division. The meeting was three hours and covered many aspects, including the importance that we have a hospital.

She also stated there was a meeting the other day with state representatives who have shown an interest in Salem City and Penns Grove and we made our need known. Director DeCastro and Deputy Director Hassler met with the Salem City Mayor and expressed the County is willing to work with them.

The County audit is almost complete. Today they were auditing the Sheriff's Office and yesterday they were in the County Clerk's Office. They anticipate completion by the August meeting.

The Penns Grove Rotary is having their annual Chicken BBQ at Salem Community College. This is their main fundraiser.

Deputy Director Hassler announced the Roads and Bridges work listing can be found on the County website. He also shared that he attended the Economic Development Regional Conference and served as a panelist sharing Salem County's economic development status. Our County has a long way to go in economic development and we are working in that area.

XII. Public Comment (Agenda items or other County Business)

Linda DuBois, Pittsgrove - Ms. DuBois announced Christmas in July will be held at Parvin State Park July this Saturday, July 21, from 1:00 PM – 6:00 PM. They are excited about the activities available including a health fair, bouncy rides for kids, and old car show. Ms. DuBois asked everyone to spread the word.

Ed Ramsey, Pittsgrove - Mr. Ramsey indicated he received an email from a resident who couldn't make it and he shared the contents. He commented that Mr. Hassler has not filed his financial disclosure form; the County does not have a CFO, and is in violation. He also brought up that the budget included \$2,000 for Women's Services, a non-profit where the Director makes \$120,000 plus benefits, and has assets over \$600,000 vs. the County. Mr. Ramsey asked why the County was donating to this non profit and not others such as Meals on Wheels and Code Blue.

Patty Bomba, Carney's Point – Ms. Bomba commented at last meeting that she was re-appointed to the County Vo-Tech & Special Services School Board and expressed her appreciation. She stated Freeholder Laury congratulated and welcomed her. Although appreciated, she finds it difficult to see the sincerity in his comments as five years from the day before that meeting; Freeholder Laury seconded the motion to appoint members to that school board to replace her. She thanked Freeholder Ware for voting no. Most of the current Freeholders were neither board members nor present that night and shared the highlights. A Proclamation was presented to Debbie Behnke on her retirement. Freeholder Laury called her special and passionate, but the year before he moved to table her reappointment to her county position. The Health & Human Services Department was created that night, but Freeholder Timberman, who was a nurse, was removed as its liaison. Freeholder Laury also made a motion to layoff Kayla Cacciamani who was an employee in the Adjuster's Office and her work was transferred to non-governmental employees. The County Solicitor threatened the public speakers with removal if they continued asking questions of the Director. Ms. Bomba stated after a lively meeting five years ago, and watching a witch hunt involving Director DeCastro, she is convinced the previous two administrations may have a problem with strong women. She was told by a previous Freeholder that the past board was told how to vote. Ms. Bomba hopes in the future the public can expect a unanimous vote of conscience and a halt to the listening of bad advice. She stated, after five years she is still bitter, but ready to move forward. Her hope is the bashing that has happened at the meeting can stop as they had an opportunity to bash and never did.

Ray Duffield, Pilesgrove – Stated he ran into Freeholder Laury and spoke regarding the condition of the Lake at Camp Crocket and asked the Freeholders to please go in person to view it for themselves. There is not a lot of water in the lake. Mr. Duffield stated there were plans to dredge the lake and the state came in and made additional conditions. He wondered if DEP asked for waivers and requirements placed on it, and if there was any movement. The Mayor was under the impression the spillway replacement could be a capital project. Director DeCastro indicated they will check on it and Deputy Director Hassler asked for him to leave his name and number and he would give an update.

Director Melissa DeCastro reminded of the next Freeholder meeting: August 15, 2018, 6:30 PM at the Salem County Old Courthouse.

XIII. Adjournment

Director DeCastro asked for a motion to adjourn the meeting. No discussion hand vote followed. Meeting adjourned at 7:07 PM.

Roll Call

Freeholder	Motion	Second	Aye	Nay	Abstain	Absent
Freeholder Lee Ware			X			
Deputy Director Charles Hassler			X			
Freeholder Benjamin Laury	X		X			
Freeholder Scott Griscom		X	X			
Director Melissa DeCastro			X			

Respectfully Submitted,

Brenda P. Banks
Clerk of the Board